**Special Educational Needs and Disabilities (SEND)**

**Adderley Nursery School**

**SEND Information Report 2025**

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| **Who can I talk to if I’m worried about my child?** |
| You can speak to:   * Your **child’s key person** * Special Educational Needs and Disabilities Coordinator (SENDCO),   + **Yvonne Spoors**   **T: 0121 464 4183**  **E: y.spoors@addleyn.bham.sch.uk** |

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| **Adderley will meet the needs of children with the following SEND:** |
| * **Communication and Interaction:** Autism and Social Communication and Speech, Language and Communication needs. * **Cognition and Learning:** Learning Difficulties and Disabilities. * **Social, Emotional and Mental Health.** * **Sensory/Physical:** Hearing, Visual Multisensory or Physical impairments |

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| **What happens if we are worried about**  **your child?** |
| We will talk to you. You will be involved in discussions and decisions made about your child.  Your views and your child’s views are important to us.  We will talk to you about which professionals can help. We will ask for your permission before any professional works with your child.  We follow our SEND Policy when identifying, assessing and planning for your child’s needs. |

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| **How do we gather your views?** |
| **Parents/carers:**  We seek to work together with parents and carers from the outset, ensuring your views shape our service.  We would like to consult with you to help and advise us how to:   * plan and prioritise our services * ensure that services meet your child’s needs * work together to deliver services * highlight what works and what doesn’t.   **Your child:**  We will talk to people who are involved and know your child well to gather their views. Staff will observe your child closely to understand what they like. Every child will have an All About Me which tells people what they like and dislike, what they enjoy, what makes them happy. |

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| **How do we know that what we do works?** |
| You and your child will help co-design plans and the outcomes for your child's learning.  At least once a term we will talk to you and your child. We will ask about any progress or concerns from home and share what is happening in nursery.  We will talk together about what is working and what needs to happen next. If things are working, your child will be meeting their agreed targets.  All children’s progress is assessed using the Early Years Foundation Stage Framework (EYFS) and Birth to 5 Matters.  Sometimes our assessments need to be more specific in certain areas and different tools might be used e.g. the Play Interact Communicate (PIC) Profile which assesses the progress of those children with social interaction and communication difficulties / WELLCOMM assesses the steps of progress for children’s speaking and understanding / the Early Support Development Journal assesses the smaller steps of progress made in all areas of development.    These assessments help us to understand where your child is developmentally and informs the next steps of learning. |

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| **How will the nursery help my child to learn?** |
| We follow the Early Years Foundation Stage curriculum.  The Early Years Ordinarily Available Guidance sets out how we support our children with emerging and/or identified SEND. For more information, please look at the link below:  <https://www.localofferbirmingham.co.uk/information-for-send-professionals/birmingham-ordinarily-available-guidance/>  We understand that children learn and develop in different ways.  When children need extra help, they work in small groups and sometimes one to one with an adult.  These groups focus on developing confidence and specific skills.  **To develop social and emotional needs**  e.g. your child will be supported to take turns with their friends and share. Your child will be supported to regulate how they are feeling by using objects and activities which calm and soothe.    **To develop learning**  Staff will explore alongside your child tuning into their thought processes. They will provide opportunities for them to practise and apply what they know and can do. They will support and extend their learning both inside and outside.  Staff create a warm and caring atmosphere. We encourage your child to make choices and allow them to make errors and decisions whilst offering help when needed.  For some children an individualised curriculum is planned together with you and according to their needs.  **To develop language**  We use a range of different tools to develop listening and attention skills, speech and understanding.    **Listening and attention**  – group time singing, story times and specific planned listening activities e.g. bucket time, listening to environmental sounds    **Understanding**  – e.g. for routines and activities, using real objects to help a child understand what is happening now e.g. a plate represents snack time, a coat represents outdoor play. We also use photographs, signs and symbols.    **Speaking**  – your child will be given lots of opportunities to communicate with words and gestures. Adults will model language in a simplified but clear way. Adults describe what your child is doing and repeat what your child is saying.  **To develop physical skills –**  Your child will have access to indoor and outdoor areas of nursery. They will be able to move independently and freely with support as required. There will be lots of opportunities to run, jump, climb, ride a bike, paint and build.  Staff will plan activities where your child will need to use their hands and to develop the strength in the fingers, ready for writing **e.g.** to use a pincer grip with the thumb and forefinger, picking up small objects and transferring them to another container, doing up a zip on a coat.  **Independence skills** -e.g. toileting, dressing undressing, feeding and drinking themselves  Sometimes we ask other professional people to help us. |

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| **How will you support my child with their Personal, Social and Emotional development?** |
| We will support your child to:   * make friends (positive relationships) * develop a sense of themselves. * develop social skills * become independent * manage their feelings * understand appropriate behaviour * develop confidence   Using the Revised Early Years Foundations Stage (EYFS) 2021, we observe your child’s wellbeing, involvement in activities and friendships.  If your child needs more support, we follow our Behaviour Policy. Staff will meet weekly and keep a record of your child’s behaviour. We will talk to you about this.  [Adderley Nursery School - School Policies](https://addleyn.bham.sch.uk/page/detail/school-policies)  We will ask what works at home and what the triggers are. We will agree how best to support in school. |

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| **What training do staff have?** |
| All staff:   * Autism Education Trust Training * Annual allergy, asthma, epilepsy training and other medical needs as they arise. * Training is arranged as needs are identified in the nursery e.g. Child Brain Injury Trust on Acquired Brain Injuries. * On-going training to support speech, language and communication needs. * Our staff are trained to support children who have experienced trauma or attachment difficulties, as part of the Trauma-Informed and Attachment-Aware Schools initiative.   Some staff are trained in:   * WellComm to assess and set targets to support identified children's Communication and Language development needs. * Attention Birmingham (Autism) * Makaton * Mental Health First Aid * Safer handling * Mindfulness   Staff visit other nurseries to share good practice in supporting children's needs appropriately.  The SENDCo attends network meetings and works collaboratively with other Nursery SENDCo's. |

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| **Who might work with my child?** |
| We will work together to get the very best for your child. Depending on your child's needs we may ask for help from others, with your permission.   * The Communication and Autism Team (CAT)- provide training and guidance for staff and support for parents and children with social interaction and communication needs. * Pupil and School support team (PSS) - Provide training and guidance for staff and support for parents and children around learning and development needs. * The Early Years Inclusion Support Team - support with staff training and access to funding. * Educational Psychology Service – observes and makes assessments, write reports about what your child can do and the next steps for their learning and how this can be managed. * Physical Support Team * Hearing Support Team * Vision Support Team   <https://www.localofferbirmingham.co.uk/specialist-send-support-services/>     * Community Speech and Language therapists   <https://www.bhamcommunity.nhs.uk/childrens-slt>   * Community Occupational Therapists   <https://www.bhamcommunity.nhs.uk/paediatric-occupational-therapy-send/#:~:text=We%20are%20a%20team%20of,linking%20between%20health%20and%20education>.     * Community Physiotherapists   <https://www.bhamcommunity.nhs.uk/paediatric-physiotherapy-service/>  There are many other professionals we can call upon to provide your child with support depending on his or her need.  **Child Development Centre (CDC)** - This health service consists of specialist teams supporting children with development and physical health needs.  **Health professionals** e.g. Community Paediatricians, Dietician, General Practitioner (GP), Health Visitors.  **Care professionals e.g.** Family Support Services |

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| **What happens when my child starts nursery? (Transition)** |
| **When starting at our Nursery we:**   * will visit you at home or invite you in to nursery to get to know you and your child      * talk with staff from previous settings with your permission * read any relevant health reports or contact the health visitor with your consent. * invite you in for Stay and Play/getting to know us sessions. |

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| **What happens when my child leaves nursery to go to another setting or school? (Transition)** |
| **When moving to Reception class at Primary School we:**   * invite the SENDCO and key staff from the school/setting into nursery to observe your child. * share SEND plans and reports with your consent. * talk to the key staff at the new school/setting about things that will help your child to learn and be happy at school. * send the new school/setting an All About Me * talk to your child about their new school, show photographs of the new school spaces and the uniform. * help to arrange visits to the new school/setting. |

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| **How do I make a complaint?** |
| * Speak to your child's key person or the SENDCO, Yvonne Spoors ([y.spoors@addleyn.bham.sch.uk](mailto:y.spoors@addleyn.bham.sch.uk)) * If you feel your complaint has not been dealt with satisfactorily, book an appointment with the Head Teacher, Nicola Hinchliff ([nicola.hinchliff@addleyn.bhamsch.uk](mailto:nicola.hinchliff@addleyn.bhamsch.uk)) * To escalate further please follow our Complaints policy   [Adderley Nursery School - School Policies](https://addleyn.bham.sch.uk/page/detail/school-policies) |

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| **What other support services can help us?** |
| Your child's **health visitor** is also a good place to start if you have any concerns about your child's development. |
| **Birmingham's Local Offer** can be found at  [**Home - Local Offer Birmingham**](https://www.localofferbirmingham.co.uk/) |
| **The Children’s Advice & Support Service (CASS)**  Tel: **0121 303 1888**or via secure email: [**CASS@birminghamchildrenstrust.co.uk**](mailto:CASS@birminghamchildrenstrust.co.uk)**.** Outside of normal office hours please call **0121 675 4806** for the **Emergency Duty Team**  **Birmingham Parent Carer Forum**  Email: [info@birminghampcf.org](mailto:info@birminghampcf.org) Visit the website: <https://www.birminghampcf.org/> |
| **Birmingham Special Educational Needs & Disability Information, Advice and Support Service (SENDIASS)**  Tel: 0121 303 5004 (8:45am to 5pm, Monday to Friday), Email [sendiass@birmingham.gov.uk](mailto:sendiass@birmingham.gov.uk) |
| **Special Educational Needs Assessment and Review Team (SENAR)**  Tel: 0121 303 1888 |
| **Communication Autism Team** (for social interaction and communication difficulties and autism)  Email: [CATParentEnquiries@birmingham.gov.uk](mailto:CATParentEnquiries@birmingham.gov.uk) |
| **Language and Learning Strategic Support (for learning and cognition)**  Email: [LDParentEnquiries@birmingham.gov.uk](mailto:LDParentEnquiries@birmingham.gov.uk) |
| **Birmingham Virtual School is the Children in Care Education Services CiCES**  Birmingham City Council is the [corporate parent](https://www.birminghamchildrenstrust.co.uk/homepage/60/corporate_parenting) for children in care.  Email: [birminghamvirtualschool@birmingham.gov.uk](mailto:birminghamvirtualschool@birmingham.gov.uk) |
| **Physical Support Team (for mobility and accessibility in schools)**  Email: [PDSSparentenquiry@birmingham.gov.uk](mailto:PDSSparentenquiry@birmingham.gov.uk) |

**This document was co-produced with parents and Pupil and School Support in May 2025 using person centred approaches.**

**Parental quotes from 2024-2025 cohort.**

*‘Bringing my son to Adderley was the best decision I have made. Your kindness and support have helped me immensely. I will never forget the role you have played to ensure my son receives the best care’.’*

*‘You have been key in making sure my son is settled in Nursery and ensuring he has his provision in place. Although my son cannot say it, from his expression he has certainly loved coming to nursery and enjoyed his time here. He will miss it very much’.*

*‘It takes a very special person to hear what a child cannot say. Thank you for being such an important part of my story’.*